

From: [Neff, Jennifer](#)
To: [Arceno, Mark Anthony](#); [Perez, Ashley](#)
Cc: [Hedgecoth, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: Comparative Studies 4444
Date: Wednesday, October 1, 2025 6:36:00 PM
Attachments: [image001.png](#)

Good evening,

On Tuesday, September 23rd, the Arts and Humanities Subcommittee 1 of the ASC Curriculum Committee reviewed a new course request for Comparative Studies 4444.

The Subcommittee approved the request with the following feedback:

- **Comment:** The Subcommittee commends the department for the level of detail provided in the course calendar. The calendar is well-organized and will be beneficial for students in navigating the course.
- **Recommendation:** Instructors are welcome to include any standard and/or recommended syllabus statements found on the [Office of Undergraduate Education's webpage](#) which they deem relevant for their course. Please refer to this page to ensure that the statements on Title IX (now to be replaced with the statement on “Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct”) and mental health on pp. 6-7 of the syllabus and all other statements are current and accurate. Please also refer to this page to ensure that the email address link in the Religious Accommodations statement is accurate.

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught.

Comparative Studies 4444 will continue through the approval process to one of the Themes subcommittees for approval as a Themes and HIP course.

Should you have any questions about the feedback, please do not hesitate to reach out to David Hedgecoth (faculty Chair of the A&H1 Subcommittee) or me.

Best,
Jennifer



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Pronouns: she/her/hers